


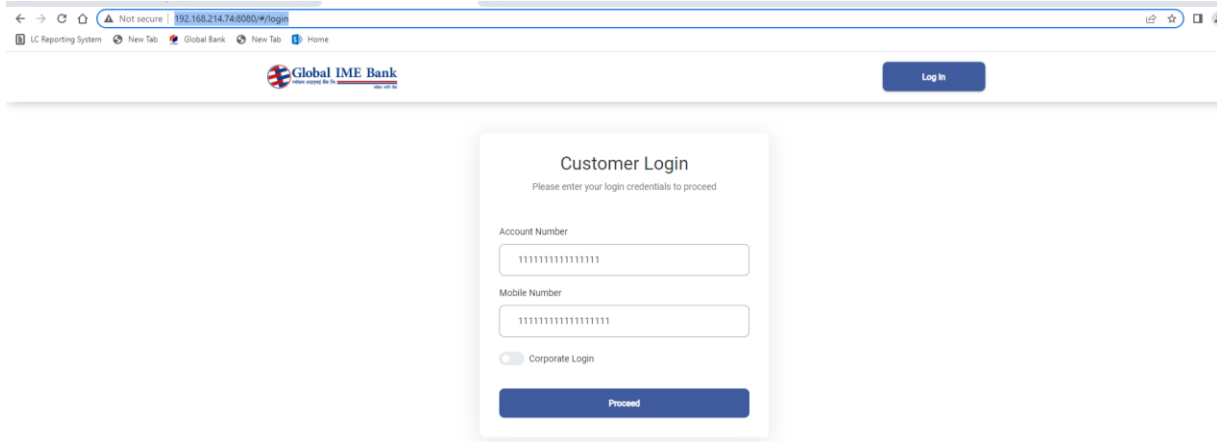
LC ISSUANCE
PROCESS NOTE
CUSTOMER PORTAL



Customer Portal: <http://192.168.214.74:8080/#/login> or <https://globalconnect.gibl.com.np/#/login>

Login

First of All, Please insert your Login credentials (Account Number & Registered Mobile number) as below:



Customer Login

Please enter your login credentials to proceed

Account Number

1111111111111111

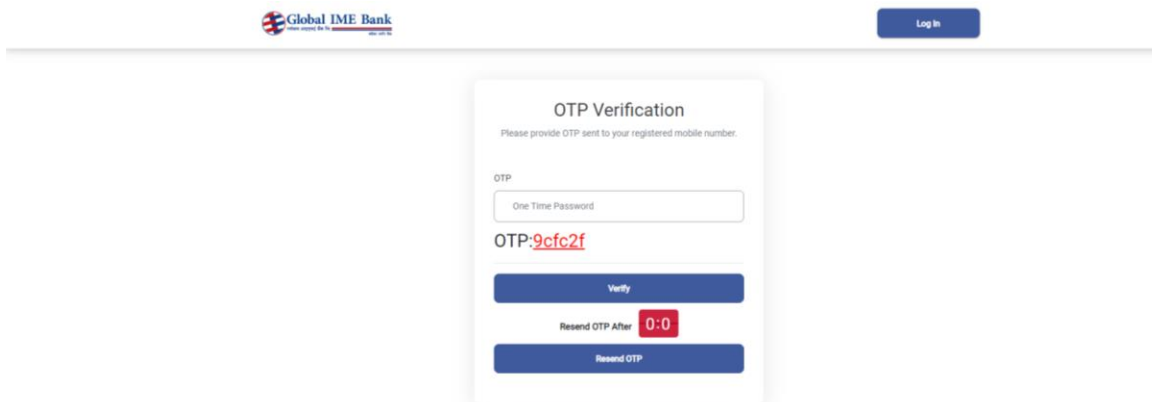
Mobile Number

1111111111111111

Corporate Login

Proceed

By clicking on proceed, OTP will be sent to you and same to be copied & pasted for further login process:



OTP Verification

Please provide OTP sent to your registered mobile number.

OTP

One Time Password

OTP:9cfc2f

Verify

Resend OTP After 0:0

Resend OTP

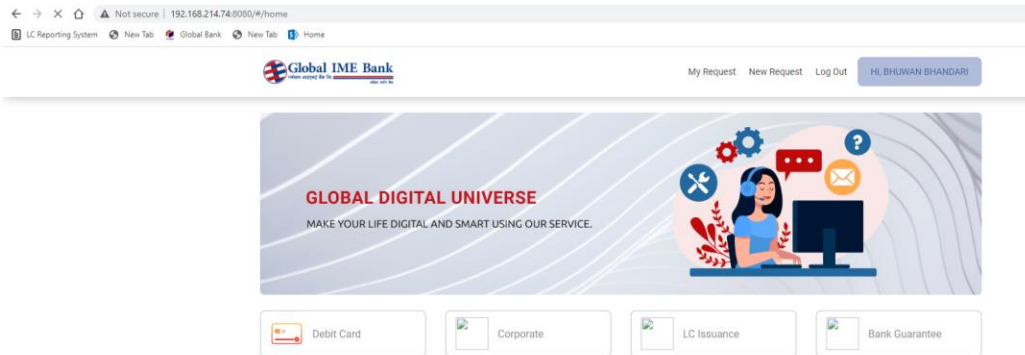
LC issuance

Below Screen Pops up after the login and Pls go to **New Request** as below:

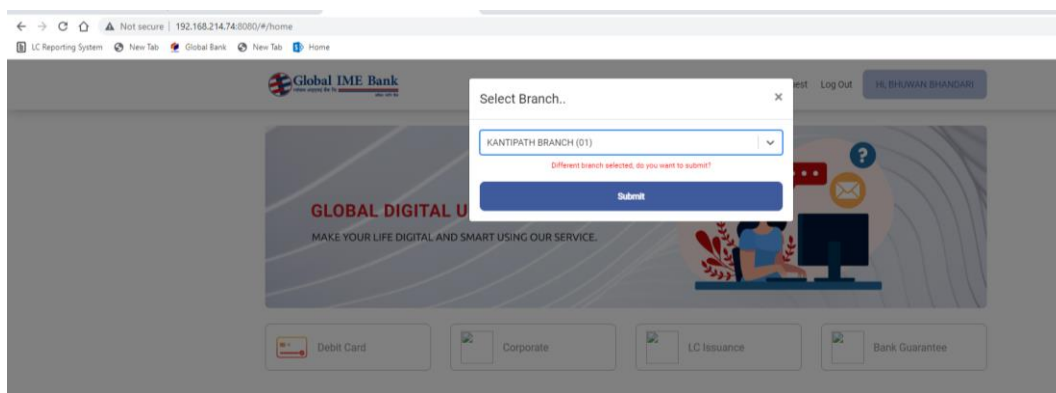
Customer can also copy the request through 'My request' if:

- *If all the processes has been duly fulfilled in prior LC cases*
- *All the terms & conditions are identical to the prior LC cases*

Now, below screen appears:



By Clicking on LC issuance, you will be asked to select the branch option as below, Please select branch and submit.



After this, you will be directed to Digital LC Application form as below and same shall be duly filled as per PI & Applicant's requirement as below:

Please Fill The Form Go Back

APPLYING FOR BRANCH: KANTIPATH BRANCH(01)

LC FORM DECENTRALIZED

NATURE OF LC

APPLICANT NAME AND ADDRESS

NAME <input type="text" value="A&B TRADING PVT. LTD."/>	ADDRESS <input type="text" value="KATHMANDU, NEPAL"/>	EMAIL <input type="text" value="INFO@AB.GMAIL.COM"/>
PAN NUMBER <input type="text" value="111111111"/>	EXIM CODE <input type="text" value="111111111"/>	PHONE +977 <input type="text" value="981000000"/>

BENEFICIARY NAME AND ADDRESS

NAME <input type="text" value="BB ENTERPRISES"/>	COUNTRY <input type="text" value="China"/>	ADDRESS <input type="text" value="GUANZHOU, CHINA"/>
PHONE <input type="text" value="+86-11111111111"/>	EMAIL <input type="text" value="BB@COM.CN"/>	

MODE OF TRANSMISSION CURRENCY AND AMOUNT TOLERANCE

MODE OF TRANSMISSION <input checked="" type="radio"/> BY TELE TRANSMISSION	CURRENCY <input type="text" value="USD"/>	AMOUNT <input type="text" value="100000.00"/>	TYPE <input type="text" value="Plus or Minus"/>	PERCENTAGE <input type="text" value="5"/>
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INCOTERMS

INCOTERMS

TYPE: NAMED PLACE:

TENOR

SIGHT USANCE MIXED PAYMENT DEFERRED PAYMENT

REMARKS FOR USANCE/DEFERRED/MIXED PMT:

PAYMENT TERM DETAILS

CREDIT AVAILABLE WITH / NEGOTIATING BANK: BY:

PARTIAL SHIPMENT PARTIAL SHIPMENT ALLOWED NOT ALLOWED

TRANSSHIPMENT TRANSSHIPMENT ALLOWED NOT ALLOWED

SHIPMENT FROM

SHIPMENT FROM / PLACE OF TAKING IN CHARGE/DISPATCH FROM / PLACE OF RECEIPT

PORT OF LOADING / AIRPORT OF DEPARTURE

PORT OF DISCHARGE / AIRPORT OF DESTINATION

PLACE OF FINAL DESTINATION / PLACE OF DELIVERY

CUSTOM ENTRY POINT IN NEPAL IF OTHER (SPECIFY)

EXPIRY / SHIPMENT DETAILS

LATEST DATE OF SHIPMENT: EXPIRY DATE: DOCUMENT PRESENTATION PERIOD: PLACE OF EXPIRY:

TT REIMBURSEMENT ALLOWED NOT ALLOWED

CONFIRMATION STATUS WITHOUT MAY ADD ADD

BANK CHARGES APPLICANT BENEFICIARY

CHARGES (ONLY IF ALLOWED) APPLICANT BENEFICIARY

INSIDE NEPAL APPLICANT BENEFICIARY

OUTSIDE NEPAL APPLICANT BENEFICIARY

OTHER

DESCRIPTION, SPECIFICATION AND QUANTITY OF GOODS AND OR SERVICE

DESCRIPTION, SPECIFICATION AND QUANTITY OF GOODS AND OR SERVICE:

AS PER PROFORMA INVOICE NUMBER: DATED (MM-DD-YYYY): MASTER GOODS:

HS CODE: QUANTITY: RATE:

AUTHORIZED TO DEBIT OUR ACCOUNT

ACCOUNT NO.:

DOCUMENTS REQUIRED

DOCUMENTS REQUIRED

1. SIGNED COMMERCIAL INVOICE TAX INVOICE IN ORIGINAL /S AND COPY/IES

2. **TRANSPORTATION DOCUMENT**

A. FOR LAND

LORRY RECEIPT /TRUCK RECEIPT/ CONSIGNMENT NOTE ORIGINAL CONSIGNEE COPY IN ORIGINAL /S AND COPIES ISSUED BY CARRIER OR ITS AUTHORIZED AGENT CONSIGNED TO GLOBAL IME BANK LIMITED, NEPAL MARKED

FREIGHT PREPAID TO COLLECT AND NOTIFY APPLICANT

B. FOR SEA

3/3 SET OF ORIGINAL CLEAN SHIPPED ON BOARD OCEAN/MULTIMODAL BILL OF LADING ISSUED BY CARRIER OR ITS AUTHORIZED AGENT MADE OUT TO THE ORDER OF GLOBAL IME BANK LIMITED, NEPAL MARKED

FREIGHT PREPAID TO COLLECT AND NOTIFY APPLICANT

C. FOR AIR

AIR WAY BILL (ORIGINAL 3 FOR SHIPPER) ISSUED BY CARRIER OR ITS AUTHORIZED AGENT CONSIGNED TO GLOBAL IME BANK LIMITED, NEPAL MARKED

FREIGHT PREPAID TO COLLECT AND NOTIFY APPLICANT

D. FOR RAIL

COPY OF RAIL WAY RECEIPT MADE OUT TO THE ORDER OF GLOBAL IME BANK LIMITED, NEPAL AND MARKED 'PAID'

3. CERTIFICATE OF ORIGIN IN ORIGINAL /S AND COPY/IES ISSUED BY BENEFICIARY

CHAMBER OF COMMERCE GOVERNMENT AUTHORITY OTHER (SPECIFY)

4. PACKING LIST IN ORIGINAL /S AND COPY/IES

5. WEIGHT LIST IN ORIGINAL /S AND COPY/IES

6. INSURANCE POLICY OR CERTIFICATE

6. INSURANCE POLICY OR CERTIFICATE

IN ORIGINAL /S AND

COPY/IES ISSUED BY INSURANCE COMPANY IN FAVOUR OF GLOBAL IME BANK LIMITED, NEPAL MENTIONING CLAIMS IF ANY SHALL BE PAYABLE IN NEPAL IN THE CURRENCY OF CREDIT FOR INVOICE VALUE PLUS 10 PERCENT COVERING FOLLOWING RISKS AS PER INSTITUTE CARGO

CLAUSE 'A' (ALL RISKS) INSTITUTE INLAND TRANSIT CLAUSE 'A' AIR RISK MARINE RISK

INSTITUTE WAR CLAUSE,SRCC, TPND, TRANSSHIPMENT RISKS IF APPLICABLE IRRESPECTIVE OF PERCENTAGE AND COVERING

ALL RISKS INCLUDING ROAD RISKS UPTO

7. OTHER DOCUMENTS (IF APPLICABLE, PLEASE KEEP BULLET WISE)

DOCUMENTS (FILE UPLOADED REQUIRED)

NO FILES CURRENTLY SELECTED FOR UPLOAD

OTHER TERMS AND CONDITIONS

OTHER CONDITIONS REQUIRED AS PER ATTACHED SHEET

SEPARATE SHEET ATTACHED

YES NO

NO FILES CURRENTLY SELECTED FOR UPLOAD

DOCUMENTS

<small>PERFORMA INVOICE</small>	<small>BIBI INI</small>
<input type="button" value="Choose File"/> IDDCFA122INR064-PI.PDF	<input type="button" value="Choose File"/> IDDCFA122USD052-AMD BIBIIN3.PDF
<small>FILE: IDDCFA122INR064-PI.PDF, SIZE 440.8KB.</small>	<small>FILE: IDDCFA122USD052-AMD BIBIIN3.PDF, SIZE 311.7KB.</small>

ADVISING BANK DETAILS

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ADVISING BANK DETAILS

PLEASE ISSUE IRREVOCABLE LC AS PER ABOVE DETAIL / TERMS AND CONDITION ON OUR ACCOUNT. WE GUARANTEE DUE COMPLIANCE / FULFILLMENT OF ALL OBLIGATIONS OF THE OPENER / APPLICANT / IMPORTER / BUYER UNDER THIS LC AS PER TERMS AND CONDITIONS OF LC, GIBL POLICIES/PRACTICES, UCPCD, NRB REGULATION, DIRECTIVE, CIRCULAR AND STANDARD BANKING PRACTICES. WE ALSO UNCONDITIONALLY ACCEPT THE SECURITY AGREEMENT PRINTED IN THIS FORM.

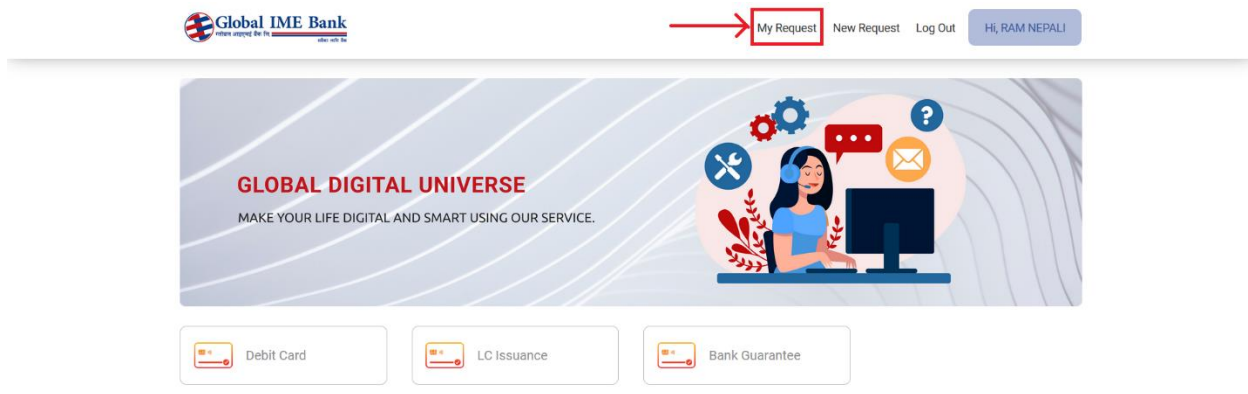
TERMS & CONDITIONS APPLY. [Terms & Conditions Apply](#)

By fulfilling all the details, Pls select 'submit' and your process will be re-directed to bank's system for further process.

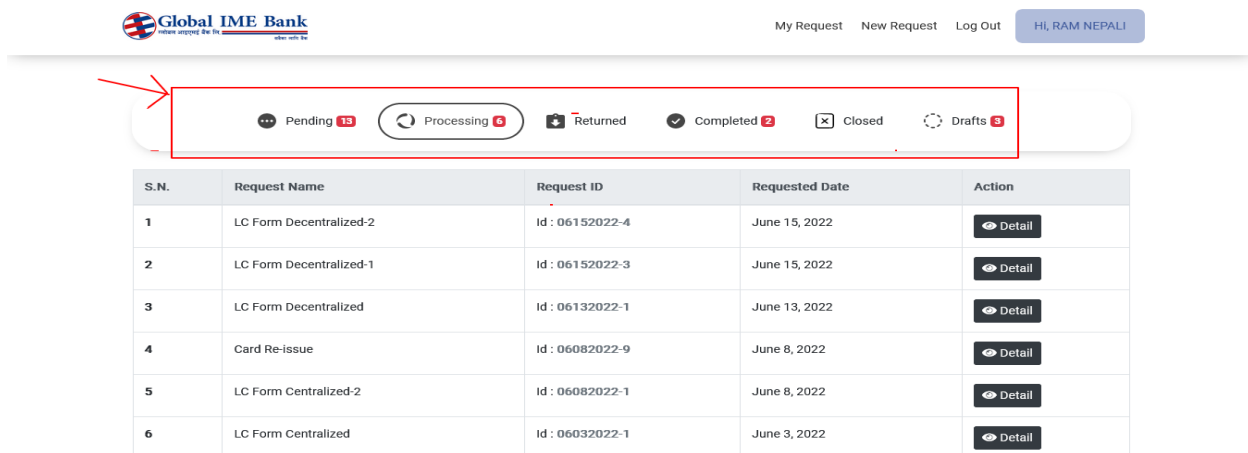
In case of choosing Save as Draft, same will be reflected in Draft status menu under My Request Option (details of same has been clarified later in My request description).

My request: -

1. Click on 'my request' to view the request of an individuals



On this page you will get access to all the "Request" status like Pending, Processing, Returned, Completed, Draft and Closed Status.



Pending status: -

The requests sent by the customer, which is yet-to-be-processed by bank are shown in this tab.

Processing Status: -

The requests picked and are In-processing are shown in this tab.

Returned status: -

The request submitted by the customer is returned from the bank side due to various reasons.

1. The returned status can be viewed by clicking on the "Returned Request Card".
2. After you view the returned request, you have the option to "View" the previously filled data and you can also "Edit" the data by clicking on the "Edit".

3. After you edit the data, you can click on the “Submit” button to submit the request.
4. You also have an option to simply “Reply” to the returned requests if every data is filled in correctly and there is nothing to change in the data provided.

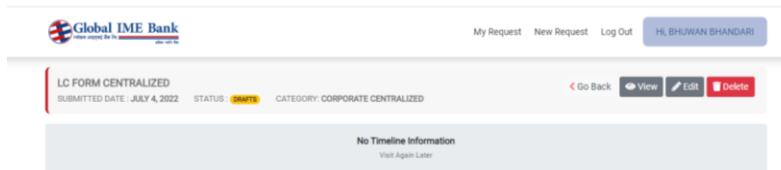
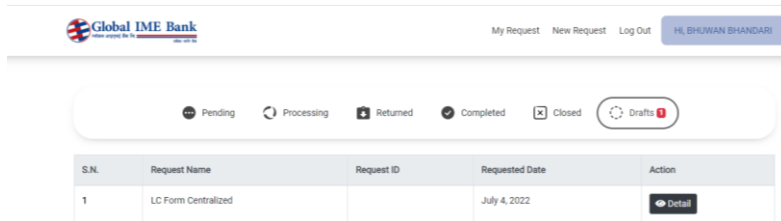
Completed status: -

Requests that are approved by the bank are shown in this tab.

Draft status: -

The requests that are “saved as draft” by the customer

1. You can also “Delete” the draft request by clicking on the “Delete” button.
 - After clicking on the button, a confirmation box will appear and the data will be deleted if “Confirm” is clicked.



Closed status: -

In closed status, the bank permanently closed the requests. Customer cannot perform any action after the bank closed the request.